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REGISTERED COMPANY NUMBER: SC283758 (Scotland)
REGISTERED CHARITY NUMBER: SC036496

Report of the Trustees and
Financial Statements for the Year Ended 30 September 2022
for
Leith Festival Association Ltd

Leith Festival Association Ltd

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for the Year Ended 30 September 2022

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Report of the Trustees
for the Year Ended 30 September 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 September 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives

- To promote, maintain, improve and advance education for the public benefit by encouragement of the arts.
- To promote the benefit of the inhabitants of Leith and its environs without distinction of sex, sexuality, political, religious or other opinions by associating with the local statutory authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities, or assist in the provision of facilities, in the interest of social welfare for recreation and other leisure-time occupations so that their conditions of life may be improved.
- To promote, establish, operate and/or support other schemes and projects charitable in law for the benefit of the community of Leith and its environs.

Principle Activity

Leith Festival is a voluntary organisation with a community festival held each year over 9 days in June. The Festival provides the opportunity for a wide range of community organisations and local people to celebrate the community spirit and develop new skills and confidence building measures through the experience of organising and delivering a wide range of performances and events. Leith Festival also holds other events throughout the year.

ACHIEVEMENT AND PERFORMANCE

In 2022, the Charity was delighted to be able to once again organise Leith Festival week after a two year absence.

Leith festival is all about the community of Leith, it gives the opportunity for professional and amateur groups alike to be involved in theatre, music, arts, history, song and in fact pretty much anything within their local community.

Leith festival begins on the second Saturday of June each year (although it could not take place in 2020 and 2021 due to Covid-19 restrictions). It starts with a pageant and Gala day on Leith Links and continues for the following week with a selection of performances around Leith including a variety of music, theatre, exhibitions or workshops.

The Gala day has traditionally been a day of community, where locals, stallholders from local businesses and community groups can meet and get together.

With the festival being able to take place once again in 2022 it has provided much needed opportunities for the community to come together.

The Corra Foundation programme of art workshops ended with a flourish in June 2022 with visits to The Van Gogh Exhibition and Dynamic Earth.

The One City Trust provided a further Art Exhibition at Ocean Terminal in June 2022 to celebrate the artistic efforts of Leith Festival volunteers and participants in the Corra Foundation workshops

The Board continued to meet regularly and has continued to discuss and monitor options for future, more regular activities, which was achieved this year with the NHS Enliven funding a series of monthly live music events,

Leith Festival Association Ltd (Registered number: SC283758)

Report of the Trustees
for the Year Ended 30 September 2022

FINANCIAL REVIEW

Annual Financial review

There is an overall deficit of £10,227 for the year, mainly due to significantly reduced income from Gala Day stall sales and fewer sponsors and advertisers for the festival programme.

The board wishes to formally state that there is a potential outstanding invoice of approximately £3.5K yet to be received from the staging supplier for Gala Day June 2022. This has not been included in the accounts as there is insufficient certainty about the amount and whether the invoice will be received. The Trustees have taken adequate steps to contact the supplier and obtain an invoice but have so far been unable to do so. While this would be a significant expense for the charity, at the date the accounts are prepared there are sufficient reserves to cover the payment.

The formal volunteer programme originally funded by VSF/IFP came to an end in November 2022 with a carry forward of £3,052. In last year's report this was ringfenced until Mar 22 in case of any comeback from the funders. There has been none, hence this will be transferred to general funds.

The One City Trust restricted grant carry forward of £1,661 will be used for the Tattoo 2023.

Two new grants were awarded to Leith Festival during the financial year. A new restricted fund of £6,450 was awarded from CEC Cultural Events to support additional live performances and payment for performers at Gala Day on 10th June 2022. A carry forward of £1,600 will be used for Gala Day 2023. NHS Enliven restricted fund of £4,000 provided the opportunity to put on monthly free entry live music events from September 2022. A carry forward of £3,275 funded events from October 2022 to January 2023, with a further event planned for June 2023.

It has been a difficult year coming out of the pandemic and income generated from the gala day and festival were lower than pre-pandemic events. The Trustees have plans to build upon the 2022 festival, increase events and step up activity with aims to build capacity to pre-Covid levels.

Reserves policy

The charity has consistently followed a policy of accumulating annual surpluses to provide a reserve for future years where there may be a deficit.

Set at a minimum of one year overhead costs with no upper limit but Leith Festival should aim to maintain reserves at a level to provide one year's Gala Day costs and ideally the funds for a part time Freelance Festival Coordinator post.

Total reserves at the year end are £16,487 (2021:£26,714) with £9,951 (2021: £17,485) in unrestricted reserves. With unrestricted expenditure in 2022 of £20,021 (2021: £3,758) this falls short of our target. The aim is to continue to build reserves to meet the target level.

FUTURE PLANS

The Leith Festival plans to continue to promote its charitable objectives of advancing education through promotion of the arts for the benefit of the community within Leith and its surrounding environs. It is envisaged that Leith Festival will aim to increase the range of events as capacity and appetite allow.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The trustees present their report with the financial statements of the charity for the year ended 30 September 2022.

The charity operates under the name Leith Festival Association Ltd. The charity is a private company limited by guarantee and is recognised by the Office of Scottish Charities Regulator as a Scottish charity (number SC283758).

The charity is governed by its articles of association & constitution which was formally adopted at the first Annual General Meeting, held on 7th March 2006.

Leith Festival Association Ltd (Registered number: SC283758)

Report of the Trustees
for the Year Ended 30 September 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT

AGM and Trustees

The next AGM will be held in April 2023. Trustees of the board are elected by the members of Leith Festival Association Ltd.

All the trustees, being eligible, offer themselves for re-election at the Annual General Meeting.

All major operating decisions are decided by the Board of Directors.

Additional trustees are being sought and interested parties are welcome and encouraged to apply through Leith Festival's informal but robust recruitment and induction process.

Risk management

The trustees have examined the major strategic business and operational risks which the charity faces and confirms that systems are in place to enable regular reports to be provided so that necessary steps can be taken to minimise any potential risks.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC283758 (Scotland)

Registered Charity number

SC036496

Registered office

17 Academy Street
Edinburgh
MIDLOTHIAN
EH6 7EE

Trustees

Rita Crombie
Nick Gardner Chair
Phil Attridge Vice Chair
Barbara Kerr Company Secretary
Marie Jose Adami Treasurer
Sally Fraser (resigned 20.10.21)
Darren Smith (appointed 23.11.22)

Independent Examiner

Mathew Gillies LLB (Hons) ACPA
FCIE
Cowan & Partners Limited
60 Constitution Street
Edinburgh
EH6 6RR

Bankers

Bank of Scotland
13 Newkirkgate
Edinburgh
EH6 6AD

Approved by order of the board of trustees on 21/4/23 and signed on its behalf by:

Leith Festival Association Ltd (Registered number: SC283758)

Report of the Trustees
for the Year Ended 30 September 2022

A handwritten signature in black ink, appearing to read 'N Gardner', written over a horizontal dotted line.

Nick Gardner - Trustee

A large, sweeping handwritten flourish or signature stroke that extends across the width of the page below the name.

Independent Examiner's Report to the Trustees of
Leith Festival Association Ltd

I report on the accounts for the year ended 30 September 2022 set out on pages six to fourteen.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention :

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mathew Gillies LLB (Hons) ACPA
FCIE
Cowan & Partners Limited
60 Constitution Street
Edinburgh
EH6 6RR

Date: 26 APRIL 2023

Leith Festival Association Ltd

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,729	-	1,729	1,476
Charitable activities					
Charitable activities	4	300	10,450	10,750	7,880
Other trading activities	3	7,459	-	7,459	95
Total		<u>9,488</u>	<u>10,450</u>	<u>19,938</u>	<u>9,451</u>
EXPENDITURE ON					
Charitable activities					
Charitable activities	5	<u>20,021</u>	<u>10,144</u>	<u>30,165</u>	<u>11,924</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	12	(10,533) <u>2,999</u>	306 <u>(2,999)</u>	(10,227) <u>-</u>	(2,473) <u>-</u>
Net movement in funds		<u>(7,534)</u>	<u>(2,693)</u>	<u>(10,227)</u>	<u>(2,473)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>17,485</u>	<u>9,229</u>	<u>26,714</u>	<u>29,187</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>9,951</u></u>	<u><u>6,536</u></u>	<u><u>16,487</u></u>	<u><u>26,714</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The statement of financial activities includes all gains and losses recognised in the year .

Leith Festival Association Ltd (Registered number: SC283758)

Balance Sheet
30 September 2022

	Notes	Unrestricted fund £	Restricted funds £	30.9.22 Total funds £	30.9.21 Total funds £
FIXED ASSETS					
Tangible assets	11	47	-	47	63
CURRENT ASSETS					
Cash at bank		9,904	6,536	16,440	26,651
NET CURRENT ASSETS		<u>9,904</u>	<u>6,536</u>	<u>16,440</u>	<u>26,651</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>9,951</u>	<u>6,536</u>	<u>16,487</u>	<u>26,714</u>
NET ASSETS		<u>9,951</u>	<u>6,536</u>	<u>16,487</u>	<u>26,714</u>
FUNDS	12				
Unrestricted funds				9,951	17,485
Restricted funds				6,536	9,229
TOTAL FUNDS				<u>16,487</u>	<u>26,714</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 September 2022.


The members have not required the company to obtain an audit of its financial statements for the year ended 30 September 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21.11.23 and were signed on its behalf by:


.....
Nick Gardner - Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are presented in sterling which is the charity's functional currency, and rounded to the nearest pound.

No changes have been made to the basis of preparing the financial statements this year or to the previous year's financial statements.

Going Concern

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern and therefore the accounts are prepared on a going concern basis.

Critical accounting judgements and key sources of estimation uncertainty

The preparation of the financial statements conforms with the requirements of the Charities SORP and general accepted accounting principles. The only area in which it is considered that accounting estimates and areas of judgement have been applied is depreciation, the policy on which is outlined below.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued
for the Year Ended 30 September 2022

1. ACCOUNTING POLICIES - continued

Measurement of Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at Bank and on Hand

Cash at bank and cash in hand includes cash and any short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and Loans

Creditors and loans are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and loans are normally recognised at their settlement amount after allowing for any trade discounts due.

VAT

Leith Festival Association Ltd is not VAT registered and therefore all expenses are recognised gross of VAT.

2. DONATIONS AND LEGACIES

	30.9.22	30.9.21
	£	£
Donations	1,729	1,476
	<u>1,729</u>	<u>1,476</u>

3. OTHER TRADING ACTIVITIES

	30.9.22	30.9.21
	£	£
Fundraising events	3,409	95
Sponsorships	4,050	-
	<u>7,459</u>	<u>95</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	30.9.22	30.9.21
	Charitable activities	Total activities
	£	£
Grants	10,750	7,880
	<u>10,750</u>	<u>7,880</u>

Grants received, included in the above, are as follows:

	30.9.22	30.9.21
	£	£
City of Edinburgh Council	6,450	-
Corra Foundation	-	2,880
Volunteering Support Fund	-	5,000
NHS Lothian	4,300	-
	<u>10,750</u>	<u>7,880</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2022 nor for the year ended 30 September 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,476	-	1,476
Charitable activities			
Charitable activities	-	7,880	7,880
Other trading activities	95	-	95
Total	<u>1,571</u>	<u>7,880</u>	<u>9,451</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	3,758	8,166	11,924
NET INCOME/(EXPENDITURE)	(2,187)	(286)	(2,473)
RECONCILIATION OF FUNDS			
Total funds brought forward	19,672	9,515	29,187
TOTAL FUNDS CARRIED FORWARD	<u><u>17,485</u></u>	<u><u>9,229</u></u>	<u><u>26,714</u></u>

11. TANGIBLE FIXED ASSETS

	Plant and machinery £
COST	
At 1 October 2021 and 30 September 2022	<u>2,638</u>
DEPRECIATION	
At 1 October 2021	2,575
Charge for year	16
At 30 September 2022	<u>2,591</u>
NET BOOK VALUE	
At 30 September 2022	<u>47</u>
At 30 September 2021	<u>63</u>

Notes to the Financial Statements - continued
for the Year Ended 30 September 2022

12. MOVEMENT IN FUNDS

	At 1.10.21 £	Net movement in funds £	Transfers between funds £	At 30.9.22 £
Unrestricted funds				
General fund	17,485	(10,533)	2,999	9,951
Restricted funds				
Volunteering Support Fund/Impact Fund				
Partners	3,372	(320)	(3,052)	-
One City Trust	2,977	(1,316)	-	1,661
Corra Foundation	2,880	(2,933)	53	-
CEC Culture Fund	-	1,600	-	1,600
NHS Enliven	-	3,275	-	3,275
	<u>9,229</u>	<u>306</u>	<u>(2,999)</u>	<u>6,536</u>
TOTAL FUNDS	<u>26,714</u>	<u>(10,227)</u>	<u>-</u>	<u>16,487</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	9,488	(20,021)	(10,533)
Restricted funds			
Volunteering Support Fund/Impact Fund			
Partners	-	(320)	(320)
One City Trust	-	(1,316)	(1,316)
Corra Foundation	-	(2,933)	(2,933)
CEC Culture Fund	6,450	(4,850)	1,600
NHS Enliven	4,000	(725)	3,275
	<u>10,450</u>	<u>(10,144)</u>	<u>306</u>
TOTAL FUNDS	<u>19,938</u>	<u>(30,165)</u>	<u>(10,227)</u>

12. MOVEMENT IN FUNDS - continued

CEC Culture Fund

Grant funding from the City of Edinburgh Council to pay for an extended number of live performers across three stages on the Gala Day - June 2022 and also 2023.

NHS Enliven

Grant funding to fund monthly, free entry, live events to improve wellbeing after Covid restrictions from September 2022.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 September 2022 nor for the year ended 30 September 2021.